



# to Prepare Your Teens for College and Work

A GUIDE FOR FAMILIES

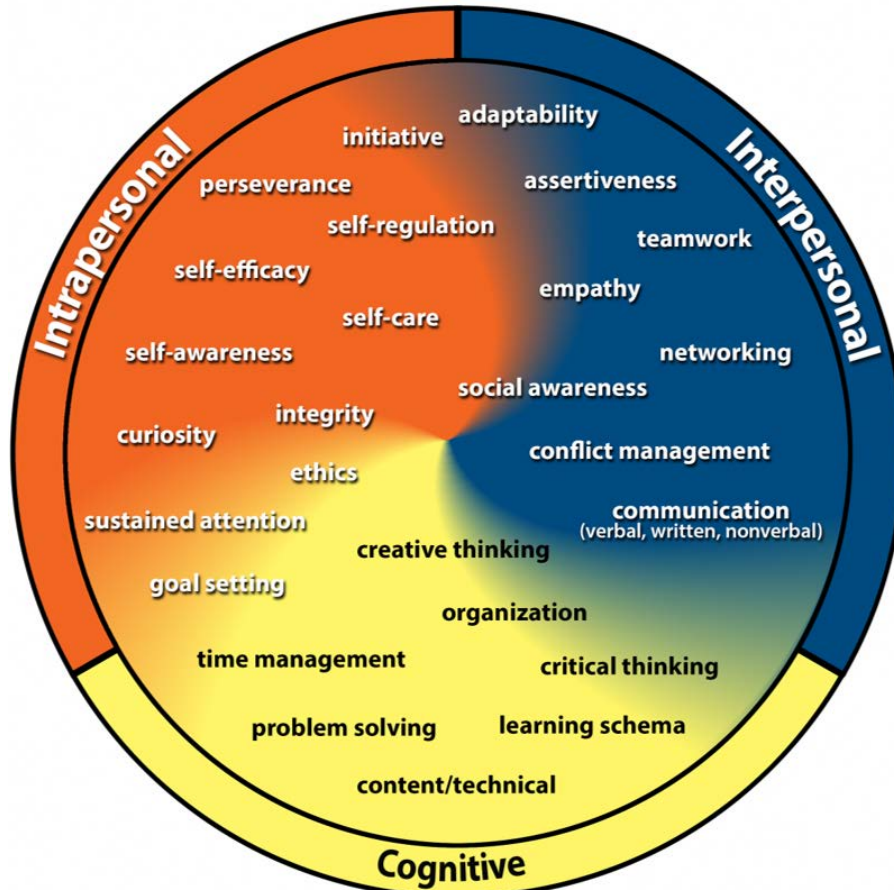
Why do some high school graduates do well in college or the workplace while others do not? As families, how can we help our teens succeed? Education and business leaders are saying that **intrapersonal** (internal), **interpersonal** (social), and **cognitive** (academic) skills are all equally important for a successful life after high school. To experience success, our teens need to develop all three types of these skills or competencies.

Collectively, these intrapersonal, interpersonal, and cognitive competencies can be referred to as college and career competencies. College and career competencies help students to better organize their days, manage their work schedules, double-check that they are getting tasks completed, seek support when needed, resolve conflicts, and read social situations to interact appropriately.

School staff work to teach college and career competencies in a purposeful way so that students develop these skills. Teaching these competencies in the classroom is not enough, and families play a major role in developing these skills outside of school.

*Is your teen developing college and career competencies?*

College and Career Competency Wheel



FREE College and Career Competency Resources available at:





To develop college and career competencies, teens need to practice them at home. Schools and families can partner to teach, practice, and reinforce college and career competencies at school, at home, and in the community. The following is a list of strategies that can be practiced at home in order to develop college and career competencies in your teen:

- 1 Ask your teen to predict their grade on several exams. Then discuss with your teen the actual grade versus the predicted grade. Discuss why the prediction was successful or not successful. If your teen predicts a bad grade (e.g., “I’ll be lucky if I get a C on...”), ask why they think that. For an upcoming project or test, ask the teen what success would look like. This helps build **self-awareness** and **self-efficacy** (i.e., belief in your ability to achieve goals and meet expectations).
- 2 When your teen needs your help with issues like a broken phone, car repair, or navigating a purchase, let them take the lead and attempt to solve issues with as little support from you as possible. Encourage your teen to research issues online, ask for help, use active listening skills, and express questions and concerns throughout the process. Provide feedback to your teen on observed strengths and let them make mistakes as they attempt to solve the issue. This builds **problem solving** and **assertiveness**.
- 3 Explain to your teen that intelligence is not fixed but can be grown with persistence. If your teen tells you that they can’t do something or aren’t good at it (e.g., “I will never be good at math”), ask why they think that. Talk about the brain as a muscle that grows stronger with exercise. Don’t reinforce the negative self-concept with statements like “I know—I was never good at math” or “Our family is good at a lot of things, but math isn’t one of them.” Reinforcing the concept that ability can grow builds **self-efficacy**, which helps the teen take on and master challenges.
- 4 Ask what your teen’s top goals are for the quarter, the summer, or a class. The goal could be getting a position on a sports team, getting a role in a play, or getting a part-time job. Ask your teen what they think the biggest hurdle will be to achieving the goal. Brainstorm with your teen ways to address any hurdles. This helps ensure that **goals** are teen-centered, which makes it more likely that your teen will **persevere** in trying to accomplish them.
- 5 Don’t admonish or criticize your teen if they aren’t successful at accomplishing something. Instead, ask why they think they weren’t successful and what they would do differently. This helps reinforce **self-regulation** by getting your teen to reflect on why something didn’t work and to identify strategies that might work next time.
- 6 If your teen is complaining about conflict with a teacher, peer, or sibling, ask why they think the other person is acting the way that they are. Ask the teen how they reacted during the conflict and what they wanted to get out of the exchange/situation. This reinforces **empathy** and **conflict management**.
- 7 When you hear your teen speak with others, point out examples of language and tone that may be acceptable in one setting but not in another. Ask your teen to think about how the language or tone might have been received. How would they feel if someone talked to them that way? Then ask your teen to identify instances in which talking about a particular topic or using certain language might not be appropriate and why. This helps build **communication** and **empathy**.
- 8 Welcome opportunities for you and your teen to meet with educators. Support your teen so that they can express personal preferences, interests, and goals during the meeting by helping your teen draft a list of questions or thoughts. This will reinforce the competencies of **assertiveness** and **conflict management**.
- 9 If your teen has a job, ask your teen to look at the wheel to identify which competencies are most important for doing well at their job. Ask your teen to identify 1–2 areas for improvement and discuss. Suggest taking the competency wheel to the teen’s supervisor and asking the supervisor to identify the three most important competencies for that job.
- 10 Attach a copy of the competency wheel to your fridge, and as you see your teen demonstrate an intra- or interpersonal competency, give positive feedback by saying something like “All the concepts on this wheel are skills that you will use in college or in a career—you just demonstrated this competency!” Give specific examples about how your teen’s behavior illustrated the competency.

**FREE College and Career Competency Resources available at:**